

## **Marquette Academy Reopening Plan: At a Glance**

### **Supply Drop Off**

Supply drop off will be a drive by style drop off this year. Grade School families can drop off your family supplies on August 13<sup>th</sup> from 5-6pm. Please enter the alley from Washington Street headed North. Then you can exit onto either Columbus St. or Superior St. when leaving. There will be volunteers outside to take the supplies from you.

### **Water bottles**

Students will be allowed to bring water bottles to school since drinking fountains will not be available. All bottles should have re-sealable caps and be filled with water only. Water for refills will be available at the no touch bottle filler fountains only. Fast food or disposable cups with lid will not be allowed.

### **Hallway traffic pattern**

All hallway traffic will follow the “rules of the road” guidelines. This means students will stay to the right side of the hallways in their direction of travel. Students should travel single file and maintain social distancing. This will help students who need to access their lockers and cross traffic to enter classrooms.

### **Wearing masks**

Guidelines are continually changing in regard to masks. Currently we are going to require masks to be worn at all times with the exception of when outside and while eating but students may continue to wear them if they choose.

### **Entering and leaving the building- Arrival and Departure Procedures**

Arrival - Students will enter the door designated for their grade level.

Grade school

Pre-k will use the north side (Superior St.) door. Times for Pre-k arrival will be staggered to allow social distancing. Students will be met at the door by their teacher at the designated arrival time.

Ms. Jewett arrive at 7:45

Ms. Steep arrive at 7:55

Mrs. O’Neal arrive at 8:05

Students will be temperature checked at the door and sent to their classrooms. Teachers can take students into the classroom or help students store their belongings in their cubby as long as they can maintain proper supervision. Students may have to wait until aides are available to use cubbies.

From **7:30-7:45** all students will enter the North playground door and report to the gym for temp check.

**After 7:45**

Grades K-4 will use the **south** playground door and proceed to the cafeteria. Students will be seated to maintain social distancing. Classroom teachers will come and get their students to start the day.

Grades 5-8 will use the **north** playground door and proceed to the gym. Students will be seated to maintain social distancing. Students will be released by grade level and use the center stairway (next to the office) to reach their storage area and first period class.

High school

The East side parking lot gym door will open at 7:15am for IVCC students only. (No Food or drinks allowed other than water in a non-spill/resealable container)

Doors will open at 7:45am

Grade 11-12 will enter using the east side parking lot door  
Grade 9-10 will enter using the North Side Main office door

Students will be allowed to go to their locker and report to their first period classroom. No loitering in the hallways  
(No Food or drinks allowed other than water in a non-spill/resealable container)

Departure – Grade School See attached map for Grade school student pick-up

Pre-k will use the north side (Superior St.) door. Times for Pre-k departure will be staggered to allow social distancing. Students will be checked out to parents at the door by their teacher at the designated pick up time.

3 yr. Old (Ms. Jewett) 11:00

4 yr. Old (Ms. Steep) 11:15

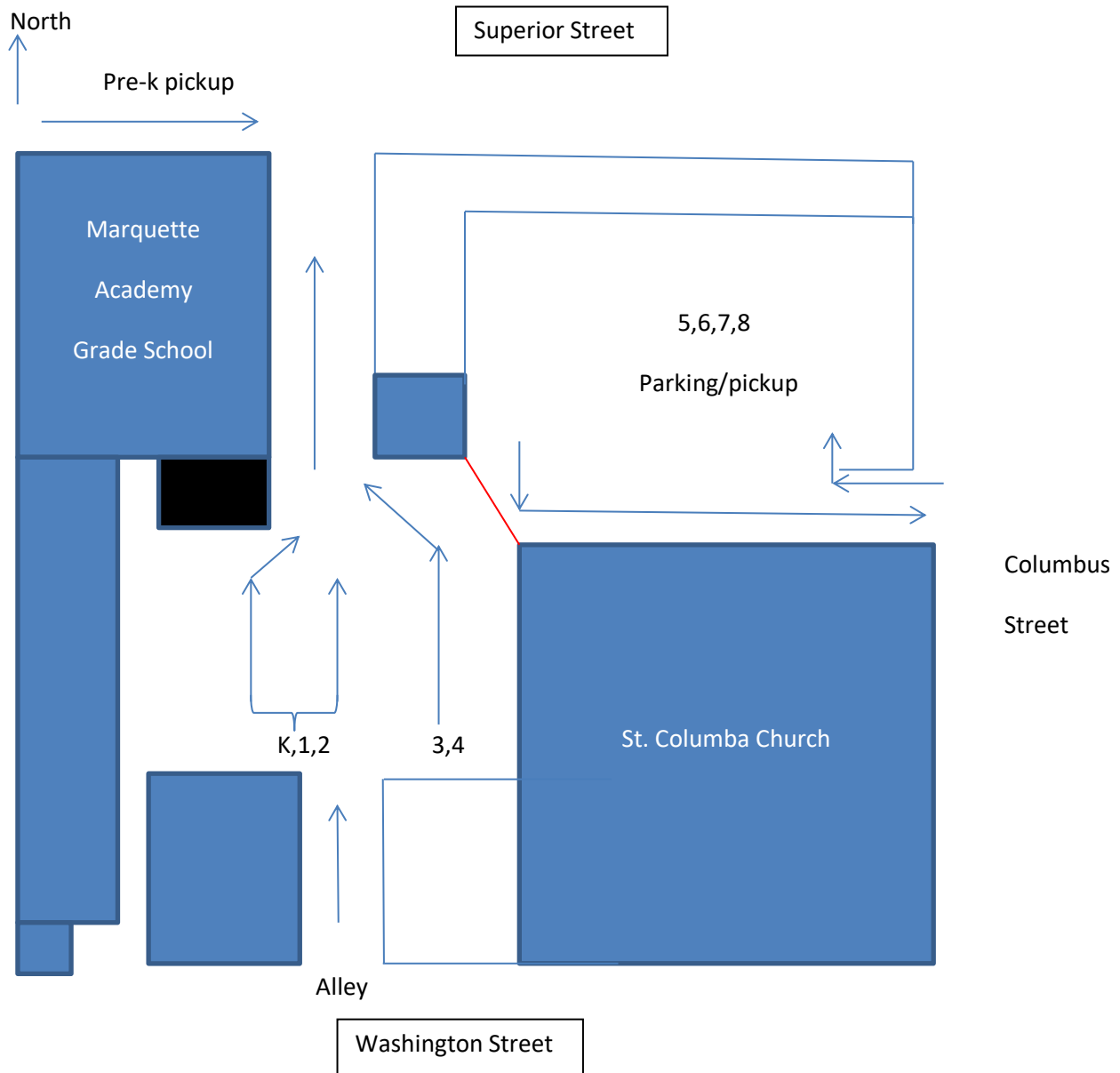
Full Day (Mrs. O'neal) 2:05

Elementary Bus Riders will meet in the gym at release of all students until being released to board the bus.

Grades K-4 will use the south playground door to exit. Classroom teachers will stagger pick up to minimize the number of students in the hallway at one time.

Grades 5-8 will use the north playground door to exit. Students will be released by grade level and use the center stairway (next to the office).

Multi-student families - Students will be called to the lobby and be sent out together to be picked up in the area designated for the youngest child. (see attached map for pickup area and traffic pattern)



K-4<sup>th</sup> grade parents enter from Washington St. through the alley.  
 K,1,2 parents stay in 2 lanes to the left, 3-4 stay in one lane to the right.  
 K-4<sup>th</sup> grade parents exit using the alley to Superior St.  
 5-8<sup>th</sup> grade parents enter and exit from Columbus St. to the North Church parking lot.  
 Please stay in your car until your child arrives (you may get out to buckle child in)  
 Teachers will bring students out to their designated pick-up area.  
 Multi-student families children will be called to the lobby and be sent out together to be  
 picked up in the area for the youngest child.  
 Please do not cross from alley to parking lot and vice versa.  
 Share this with anyone who will be picking up your children.

### Departure – High School

Students will be dismissed by grade level to minimize the number of students in the hallway.

Students who drive to school or ride with another student will exit through the east side (Gym) parking lot door.

Bus riders will exit to the north (main office door) and load busses in the bus parking area.

Students being picked up will exit the west side (Paul St.) door.

Corridors will follow a “rules of the road” traffic pattern, staying to the right side of your path of travel. Stairways, narrow pathways, and corridors may be designated as one way travel areas.

### **Lunch**

Lunch periods and recess times have been adjusted as necessary to allow social distancing and cleaning of lunch area. At the Grade School Campus there will be three lunch periods K-2, 3-5 and 6-8. Following lunch all grade levels will then attend recess. All hot lunch will be served in a carryout style container and format. The lunch menu will still be posted on the school website.

At the High School Campus there will still be 2 lunch periods. The lunch room has been reorganized to allow for social distancing. Outdoor seating is also available on a rotation by class and on a first come first serve basis when weather is permitting. Students may purchase a hot plate lunch or bring a lunch. The hot lunch will be served in a carry out style container and format. A la cart items will be available but options will be limited. Student may pay for lunch with cash but are encouraged to use lunch cards instead.

Parents may contact the office to arrange for a forgotten lunch to be dropped off. Food deliveries for students from outside sources will be refused entry.

### **Parents/guests in the building**

Any guests or visitors to the school should have an appointment or be expected by the office. No Parents, guests or visitors will be granted entry while students are in the hallway during arrival, departure, student travel times/passing periods.

All guests must report to the office immediately upon entry for health screening.

Third party deliveries of non-essential materials will be refused entry.

### **Leaving and returning from appointments**

Students leaving for an appointment will need to report to the office upon return. They will be checked in and their temperature will be taken.

### **Restrooms**

The elementary students in the lower grades will be accompanied by a teacher or aide when using the restroom to monitor hand washing.

Students in the elementary upper grades and junior high will have a staff member stationed outside the restroom to monitor hand washing and the number of students in the restroom at one time to maintain distancing.

High school students will self-monitor social distancing and hand washing in the restrooms.

Students who need to use the restroom unsupervised during class time will be required to use hand sanitizer upon return to the classroom.

Students will be limited to three people in the restroom when possible.

### **Virtual Learning**

The virtual academy is not a “hybrid” model of instruction. The Virtual Academy gives families the option to choose to have their children attend and receive instruction online five days a week. The virtual academy will require students to be in attendance online during the same hours or class periods as in-person students and participate in class via the internet during the assigned class times. This program will utilize the Google Classroom platform and Google meets students will be “live” with their classes daily.

The Marquette Virtual Academy enrollment is by semester. Families will be given the option to choose in-person learning or the virtual academy at the start of each semester. Students will be enrolled for the entire semester with the option to choose in-person or online learning again at the start of the second semester. Families will not have the option to alter their enrollment after the start of the semester. Families with multiple students will need to choose one option for all of their students enrolled at Marquette Academy.