

Early Education & Elementary Campus  
1110 LaSalle Street  
815/433-1199

## MARQUETTE ACADEMY

High School Campus  
1000 Paul St.  
815/433-0125

### Student Information:

#### 1. Child's Name:

Last First Middle  
Birth Date: Male: Female:

#### Grade Entering:

Race or Ethnicity: (Am Indian/Alaskan Native ☐) (Hispanic ☐) (Asian ☐)  
(White/ Non-Hispanic ☐) (African-Am/Non-Hisp ☐) (Other ☐)  
Child's Social Security Number (HS Only): - - - - -

#### 2. Child's Name:

Last First Middle  
Birth Date: Male: Female:

#### Grade Entering:

Race or Ethnicity: (Am Indian/Alaskan Native ☐) (Hispanic ☐) (Asian ☐)  
(White/ Non-Hispanic ☐) (African-Am/Non-Hisp ☐) (Other ☐)  
Child's Social Security Number (HS Only): - - - - -

#### 3. Child's Name:

Last First Middle  
Birth Date: Male: Female:

#### Grade Entering:

Race or Ethnicity: (Am Indian/Alaskan Native ☐) (Hispanic ☐) (Asian ☐)  
(White/ Non-Hispanic ☐) (African-Am/Non-Hisp ☐) (Other ☐)  
Child's Social Security Number (HS Only): - - - - -

School District in which you reside: \_\_\_\_\_

School transferring in from: \_\_\_\_\_

Parish or Church you attend: \_\_\_\_\_

### Parent Information:

Lives with (Circle One): Mother Father Both

#### Primary Guardian:

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Employment: \_\_\_\_\_

Occupation: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

#### Secondary Guardian:

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Employment: \_\_\_\_\_

Occupation: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Student(s) Name(s): \_\_\_\_\_

## **HANDBOOK AGREEMENT**

We have read and understand the contents of the parent/student handbook and agree to abide by the rules and expectations stated therein.

Student(s) Signature \_\_\_\_\_

Date \_\_\_\_\_

Parent(s)/Guardian(s) Signature \_\_\_\_\_

Date \_\_\_\_\_

## **PARENT PERMISSION FORM FOR INTERNET ACCESS**

Marquette Academy believes that the benefit to students from access to the Internet in the form of information resources and opportunities for collaboration far exceed the disadvantages of access. Should a parent prefer that a student not have Internet access, use of the computers is still possible for more traditional purposes such as word processing.

### **Terms and Conditions of Internet Agreement**

I have read the Marquette Academy Internet policy that is found in the handbook and will review this policy with my child(ren).

I understand that the school does not have control of the Internet content, and I realize that students may be accidentally exposed to material that is controversial or offensive while partaking in an educational lesson.

I release Marquette Academy from any liability or damages that may result from my child's inappropriate or unauthorized use of the Internet.

I release Marquette Academy from any liability related to consequences resulting from my child's unauthorized use of the Internet.

Having carefully read the school's Internet policy, I give permission for my child(ren) to have Internet access at the school. I will support the school's Acceptable Use Policy and reinforce it with my child(ren).

Parent(s)/Guardian(s) Signature \_\_\_\_\_

Date \_\_\_\_\_

## **PUBLICITY FORM**

On occasion, Marquette Academy takes photographs or makes an audio or video tape recording of children and/or adults involved in school/parish activities. Such photographs or video records may be used by staff and participants to remember the activities or participants. In addition, such photographs and audio/visual recordings may be used in publications or advertising materials to let others know about our school/parish. In addition, local news organizations may hear of our activities or events, and our school/parish may invite or allow them to photograph or record our events to be used, distributed, or displayed as agents of the school/parish see fit. This consent includes but is not limited to: photographs, videotape, and audio recordings.

Parent(s)/Guardian(s) Signature \_\_\_\_\_

Date \_\_\_\_\_

## **SERVICE PROJECT (GRADE 8)**

I hereby agree that my child \_\_\_\_\_ may help in the school cafeteria during lunch hour when needed.

Parent(s)/Guardian(s) Signature \_\_\_\_\_

Date \_\_\_\_\_

**Marquette Academy**  
**PERMISSION FORM FOR SCHOOL WALKING TRIPS**

I am the custodial and responsible parent/guardian of \_\_\_\_\_

\_\_\_\_\_  
Name of Student(s)

I request that Marquette Academy allow my school aged child(ren) to participate in walks to various locations around the Marquette Academy Early Education campus neighborhood. The Marquette Academy teachers and students will take walks to learn about what is currently being studied in class, such as the signs of changes in the seasons and traffic signs.

I request that Marquette Academy allow my preschool, elementary and/or high school aged child(ren) to participate in walks between the Marquette Academy campuses for Masses, plays, retreats, etc. I also request that M.A. allow my student to participate in walks to WCMY Radio Station, 216 Lafayette Street and to area parks.

The activity will be supervised by at least one school employee.

If my child is injured in any way during this trip and if I cannot be immediately contacted at the following phone number \_\_\_\_\_, I grant full power to the supervising school employee to do as follows:

1. Arrange for the transportation of my child, whether by ambulance or otherwise, to a proper facility where emergency medical treatment would normally be administered, including but not limited to, an emergency room of a hospital, a doctor's office, or a medical clinic; and
2. Sign releases as may be required in order to obtain any medical or surgical treatment as is required in the judgment of medical authorities at the facility.

I understand the risks such trips present to my child, including, but not limited to, serious personal injury or death. Any questions I have concerning these trips have been answered.

In consideration for my child being allowed to make any walking trip, I hereby RELEASE AND AGREE TO INDEMNIFY AND HOLD HARMLESS the Diocese, the parish, the school and their employees and agents, and the volunteers assisting the school, from any and all liability for injuries, damages, medical expenses, or any other loss to my child or family or me (including attorney's fees) arising from or related to my child's participation in an activity.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Printed name of Parent/Guardian

\_\_\_\_\_  
Printed name of Parent/Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Need 1 Per Student



## MEDICAL INFORMATION



CATHOLIC DIOCESE OF PEORIA, IL

STUDENT/MINOR NAME (first, middle, last): \_\_\_\_\_

Address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

STUDENT/MINOR'S DOCTOR (first, middle, last): \_\_\_\_\_ Phone: \_\_\_\_\_

MEDICAL CONDITIONS: Please list any medical conditions of the student/minor (asthma, diabetes, epilepsy, etc.):  
\_\_\_\_\_  
\_\_\_\_\_

List any allergies or allergic reactions to medications of the student minor: \_\_\_\_\_  
\_\_\_\_\_

List any medications the student/minor is presently taking: \_\_\_\_\_  
\_\_\_\_\_

Other pertinent medical information: \_\_\_\_\_

Date of student/minor's most recent tetanus shot: \_\_\_\_\_

MEDICAL INSURANCE INFORMATION: Insurance Company: \_\_\_\_\_

Plan Number: \_\_\_\_\_ Employee Identification#: \_\_\_\_\_

EMERGENCY CONTACTS: Parent or Guardian (first, middle, last name): \_\_\_\_\_

Cell: \_\_\_\_\_ Work: \_\_\_\_\_ Home: \_\_\_\_\_

Other Contact: Name (first, middle, last): \_\_\_\_\_

Phone (with area code): \_\_\_\_\_ Relationship to student/minor: \_\_\_\_\_

### AUTHORIZATION FOR EMERGENCY MEDICAL TREATMENT

*This information will be kept in the possession of the school/parish. A copy will be distributed to the person in charge of each trip or athletic activity in which the student/minor participates. Should the need arise this information will be given to the proper medical authorities.*

I, \_\_\_\_\_, [parent/guardian], understand that in the case of illness or injury to my child, \_\_\_\_\_ [child's name], the school/parish will try to notify me or the person I have listed as an emergency contact. In case of medical emergency concerning my child, at a time when I or my listed emergency contact cannot be notified, I grant full power to the school/parish to 1) arrange for the transportation of my child, whether by ambulance or otherwise, to a proper facility where emergency medical treatment would normally be administered, including but not limited to, an emergency room of a hospital, a doctor's office, or a medical clinic; and 2) sign releases as may be required in order to obtain any medical or surgical treatment as is required in the judgment of medical authorities at the facility.

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_



# State of Illinois Certificate of Child Health Examination

Student's Name				Birth Date	Sex	Race/Ethnicity	School /Grade Level/ID#	
Last		First		Middle		Month/Day/Year		
Address				Parent/Guardian		Telephone # Home Work		
Street				City		Zip Code		
<b>IMMUNIZATIONS: To be completed by health care provider. The mo/da/yr for <u>every</u> dose administered is required. If a specific vaccine is medically contraindicated, a separate written statement must be attached by the health care provider responsible for completing the health examination explaining the medical reason for the contraindication.</b>								
REQUIRED Vaccine / Dose	DOSE 1		DOSE 2		DOSE 3		DOSE 4	
	MO	DA	YR	MO	DA	YR	MO	DA
DTP or DTaP								
Tdap; Td or Pediatric DT (Check specific type)	<input type="checkbox"/> Tdap	<input type="checkbox"/> Td	<input type="checkbox"/> DT	<input type="checkbox"/> Tdap	<input type="checkbox"/> Td	<input type="checkbox"/> DT	<input type="checkbox"/> Tdap	<input type="checkbox"/> Td
Polio (Check specific type)	<input type="checkbox"/> IPV	<input type="checkbox"/> OPV		<input type="checkbox"/> IPV	<input type="checkbox"/> OPV		<input type="checkbox"/> IPV	<input type="checkbox"/> OPV
Hib Haemophilus influenza type b								
Pneumococcal Conjugate								
Hepatitis B								
MMR Measles Mumps Rubella								
Varicella (Chickenpox)								
Meningococcal conjugate (MCV4)								
RECOMMENDED, BUT NOT REQUIRED Vaccine / Dose								
Hepatitis A								
HPV								
Influenza								
Other: Specify Immunization Administered/Dates								
Health care provider (MD, DO, APN, PA, school health professional, health official) verifying above immunization history must sign below. If adding dates to the above immunization history section, put your initials by date(s) and sign here.								
Signature				Title		Date		
Signature				Title		Date		
ALTERNATIVE PROOF OF IMMUNITY								
1. Clinical diagnosis (measles, mumps, hepatitis B) is allowed when verified by physician and supported with lab confirmation. Attach copy of lab result.								
*MEASLES (Rubeola) MO DA YR **MUMPS MO DA YR HEPATITIS B MO DA YR VARICELLA MO DA YR								
2. History of varicella (chickenpox) disease is acceptable if verified by health care provider, school health professional or health official. Person signing below verifies that the parent/guardian's description of varicella disease history is indicative of past infection and is accepting such history as documentation of disease.								
Date of Disease		Signature		Title				
3. Laboratory Evidence of Immunity (check one) <input type="checkbox"/> Measles* <input type="checkbox"/> Mumps** <input type="checkbox"/> Rubella <input type="checkbox"/> Varicella Attach copy of lab result.								
*All measles cases diagnosed on or after July 1, 2002, must be confirmed by laboratory evidence.								
**All mumps cases diagnosed on or after July 1, 2013, must be confirmed by laboratory evidence.								
Completion of Alternatives 1 or 3 MUST be accompanied by Labs & Physician Signature: _____								
Physician Statements of Immunity MUST be submitted to IDPH for review.								

Certificates of Religious Exemption to Immunizations or Physician Medical Statements of Medical Contraindication Are Reviewed and Maintained by the School Authority.



Last			First			Middle			Birth Date Month/Day/Year			Sex		School		Grade Level/ID	
<b>HEALTH HISTORY TO BE COMPLETED AND SIGNED BY PARENT/GUARDIAN AND VERIFIED BY HEALTH CARE PROVIDER</b>																	
<b>ALLERGIES</b> (Food, drug, insect, other)			Yes No		List:			<b>MEDICATION</b> (Prescribed or taken on a regular basis.)			Yes No		List:				
Diagnosis of asthma?			Yes		No			Loss of function of one of paired organs? (eye/ear/kidney/testicle)			Yes		No				
Child wakes during night coughing?			Yes		No			Hospitalizations? When? What for?			Yes		No				
Birth defects?			Yes		No			Surgery? (List all.) When? What for?			Yes		No				
Developmental delay?			Yes		No			Serious injury or illness?			Yes		No				
Blood disorders? Hemophilia, Sickle Cell, Other? Explain.			Yes		No			TB skin test positive (past/present)?			Yes*		No				
Diabetes?			Yes		No			TB disease (past or present)?			Yes*		No				
Head injury/Concussion/Passed out?			Yes		No			Tobacco use (type, frequency)?			Yes		No				
Seizures? What are they like?			Yes		No			Alcohol/Drug use?			Yes		No				
Heart problem/Shortness of breath?			Yes		No			Family history of sudden death before age 50? (Cause?)			Yes		No				
Heart murmur/High blood pressure?			Yes		No			Dental <input type="checkbox"/> Braces <input type="checkbox"/> Bridge <input type="checkbox"/> Plate <input type="checkbox"/> Other									
Dizziness or chest pain with exercise?			Yes		No			Information may be shared with appropriate personnel for health and educational purposes.									
Eye/Vision problems? Glasses <input type="checkbox"/> Contacts <input type="checkbox"/> Last exam by eye doctor									Parent/Guardian Signature			Date					
Other concerns? (crossed eye, drooping lids, squinting, difficulty reading)																	
Bar/Hearing problems?			Yes		No												
Bone/Joint problem/injury/scoliosis?			Yes		No												
<b>PHYSICAL EXAMINATION REQUIREMENTS</b> Entire section below to be completed by MD/DO/APN/PA HEAD CIRCUMFERENCE IF < 2-3 years old      HEIGHT      WEIGHT      BMI      B/P																	
DIABETES SCREENING (NOT REQUIRED FOR DAY CARE) BMI>85% age/sex Yes <input type="checkbox"/> No <input type="checkbox"/> And any two of the following: Family History Yes <input type="checkbox"/> No <input type="checkbox"/> Ethnic Minority Yes <input type="checkbox"/> No <input type="checkbox"/> Signs of Insulin Resistance (hypertension, dyslipidemia, polycystic ovarian syndrome, acanthosis nigricans) Yes <input type="checkbox"/> No <input type="checkbox"/> At Risk Yes <input type="checkbox"/> No <input type="checkbox"/>																	
<b>LEAD RISK QUESTIONNAIRE:</b> Required for children age 6 months through 6 years enrolled in licensed or public school operated day care, preschool, nursery school and/or kindergarten. (Blood test required if resides in Chicago or high risk zip code.) Questionnaire Administered? Yes <input type="checkbox"/> No <input type="checkbox"/> Blood Test Indicated? Yes <input type="checkbox"/> No <input type="checkbox"/> Blood Test Date      Result																	
<b>TB SKIN OR BLOOD TEST</b> Recommended only for children in high-risk groups including children immunosuppressed due to HIV infection or other conditions, frequent travel to or born in high prevalence countries or those exposed to adults in high-risk categories. See CDC guidelines. <a href="http://www.cdc.gov/tb/publications/factsheets/testing/TB_testing.htm">http://www.cdc.gov/tb/publications/factsheets/testing/TB_testing.htm</a> . No test needed <input type="checkbox"/> Test performed <input type="checkbox"/> Skin Test: Date Read      Result: Positive <input type="checkbox"/> Negative <input type="checkbox"/> mm Blood Test: Date Reported      Result: Positive <input type="checkbox"/> Negative <input type="checkbox"/> Value																	
<b>LAB TESTS</b> (Recommended)		Date		Results				Date		Results							
Hemoglobin or Hematocrit								Sickle Cell (when indicated)									
Urinalysis								Developmental Screening Tool									
<b>SYSTEM REVIEW</b>		Normal		Comments/Follow-up/Needs				Normal		Comments/Follow-up/Needs							
Skin								Endocrine									
Ears				Screening Result:				Gastrointestinal									
Eyes				Screening Result:				Genito-Urinary				LMP					
Nose								Neurological									
Throat								Musculoskeletal									
Mouth/Dental								Spinal Exam									
Cardiovascular/HTN								Nutritional status									
Respiratory				<input type="checkbox"/> Diagnosis of Asthma				Mental Health									
Currently Prescribed Asthma Medication: <input type="checkbox"/> Quick-relief medication (e.g. Short Acting Beta Agonist) <input type="checkbox"/> Controller medication (e.g. inhaled corticosteroid)								Other									
<b>NEEDS/MODIFICATIONS</b> required in the school setting								<b>DIETARY</b> Needs/Restrictions									
<b>SPECIAL INSTRUCTIONS/DEVICES</b> e.g. safety glasses, glass eye, chest protector for arrhythmia, pacemaker, prosthetic device, dental bridge, false teeth, athletic support/cup																	
<b>MENTAL HEALTH/OTHER</b> Is there anything else the school should know about this student? If you would like to discuss this student's health with school or school health personnel, check title: <input type="checkbox"/> Nurse <input type="checkbox"/> Teacher <input type="checkbox"/> Counselor <input type="checkbox"/> Principal																	
<b>EMERGENCY ACTION</b> needed while at school due to child's health condition (e.g., seizures, asthma, insect sting, food, peanut allergy, bleeding problem, diabetes, heart problem)? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please describe.																	
On the basis of the examination on this day, I approve this child's participation in (If No or Modified please attach explanation.) <b>PHYSICAL EDUCATION</b> Yes <input type="checkbox"/> No <input type="checkbox"/> Modified <input type="checkbox"/> <b>INTERSCHOLASTIC SPORTS</b> Yes <input type="checkbox"/> No <input type="checkbox"/> Modified <input type="checkbox"/>																	
Print Name				(MD, DO, APN, PA) Signature				Date									
Address								Phone									



Illinois law requires that proof of an eye examination by an optometrist or physician (such as an ophthalmologist) who provides eye examinations be submitted to the school no later than October 15 of the year the child is first enrolled or as required by the school for other children. The examination must be completed within one year prior to the first day of the school year the child enters the Illinois school system for the first time. The parent of any child who is unable to obtain an examination must submit a waiver form to the school.

Student Name \_\_\_\_\_  
(Last) (First) (Middle Initial)  
Birth Date \_\_\_\_\_ Gender \_\_\_\_\_ Grade \_\_\_\_\_  
(Month/Day/Year)  
Parent or Guardian \_\_\_\_\_  
(Last) (First)  
Phone \_\_\_\_\_  
(Area Code)  
Address \_\_\_\_\_  
(Number) (Street) (City) (ZIP Code)  
County \_\_\_\_\_

**To Be Completed By Examining Doctor**

**Case History**

Date of exam \_\_\_\_\_  
Ocular history: ☐ Normal or Positive for \_\_\_\_\_  
Medical history: ☐ Normal or Positive for \_\_\_\_\_  
Drug allergies: ☐ NKDA or Allergic to \_\_\_\_\_  
Other information \_\_\_\_\_

**Examination**

	Distance			Near
	Right	Left	Both	Both
Uncorrected visual acuity	20/	20/	20/	20/
Best corrected visual acuity	20/	20/	20/	20/

Was refraction performed with dilation? ☐ Yes ☐ No

	Normal	Abnormal	Not Able to Assess	Comments
External exam (lids, lashes, cornea, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Internal exam (vitreous, lens, fundus, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Pupillary reflex (pupils)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Binocular function (stereopsis)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Accommodation and vergence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Color vision	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Glaucoma evaluation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Oculomotor assessment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

NOTE: "Not Able to Assess" refers to the inability of the child to complete the test, not the inability of the doctor to provide the test.

**Diagnosis**

☐ Normal ☐ Myopia ☐ Hyperopia ☐ Astigmatism ☐ Strabismus ☐ Amblyopia

Other \_\_\_\_\_



**Recommendations**

1. Corrective lenses: ☐ No ☐ Yes, glasses or contacts should be worn for:  
☐ Constant wear ☐ Near vision ☐ Far vision  
☐ May be removed for physical education

2. Preferential seating recommended: ☐ No ☐ Yes

Comments \_\_\_\_\_  
\_\_\_\_\_

3. Recommend re-examination: ☐ 3 months ☐ 6 months ☐ 12 months  
☐ Other \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

Print name \_\_\_\_\_  
Optometrist or physician (such as an ophthalmologist)  
who provided the eye examination ☐ MD ☐ OD ☐ DO

License Number \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Phone \_\_\_\_\_

Signature \_\_\_\_\_

**Consent of Parent or Guardian**  
I agree to release the above information on my child  
or ward to appropriate school or health authorities.

\_\_\_\_\_  
(Parent or Guardian's Signature)

\_\_\_\_\_  
(Date)

Date \_\_\_\_\_

(Source: Amended at 32 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)





## PROOF OF SCHOOL DENTAL EXAMINATION FORM

To be completed by the parent (please print):

Student's Name:	Last	First	Middle	Birth Date: (Month/Day/Year) / /
Address:	Street	City	ZIP Code	Telephone:
Name of School:	Grade Level:			Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female
Parent or Guardian:	Address (of parent/guardian):			

To be completed by dentist:

Oral Health Status (check all that apply)

☐ Yes ☐ No **Dental Sealants Present**

☐ Yes ☐ No **Caries Experience / Restoration History** — A filling (temporary/permanent) OR a tooth that is missing because it was extracted as a result of caries OR missing permanent 1<sup>st</sup> molars.

☐ Yes ☐ No **Untreated Caries** — At least 1/2 mm of tooth structure loss at the enamel surface. Brown to dark-brown coloration of the walls of the lesion. These criteria apply to pit and fissure cavitated lesions as well as those on smooth tooth surfaces. If retained root, assume that the whole tooth was destroyed by caries. Broken or chipped teeth, plus teeth with temporary fillings, are considered sound unless a cavitated lesion is also present.

☐ Yes ☐ No **Soft Tissue Pathology**

☐ Yes ☐ No **Malocclusion**

Treatment Needs (check all that apply)

☐ **Urgent Treatment** — abscess, nerve exposure, advanced disease state, signs or symptoms that include pain, infection, or swelling

☐ **Restorative Care** — amalgams, composites, crowns, etc.

☐ **Preventive Care** — sealants, fluoride treatment, prophylaxis

☐ **Other** — periodontal, orthodontic

Please note \_\_\_\_\_

Signature of Dentist \_\_\_\_\_

Date of Exam \_\_\_\_\_

Address \_\_\_\_\_  
Street City ZIP Code

Telephone \_\_\_\_\_





## MARQUETTE ACADEMY • 2020/2021 SPECIAL EVENTS

### PARENT VOLUNTEER FORM

The purpose of our Special Fundraising Events is to raise money to help offset the cost of tuition for every student who attends Marquette Academy. We need your help to be successful. Contact Julie Verona, Advancement Director, at 815-433-0125 Ext 1017 or [jverona@marquetteacademy.net](mailto:jverona@marquetteacademy.net) with any questions. Hours worked can also be applied toward financial aid hours.

We ask every family to find **THREE** ways to help. Whether it's attending the events, a donation or volunteering, your participation is necessary. If you need more information on job duties please email [jverona@marquetteacademy.net](mailto:jverona@marquetteacademy.net). Simply fill out this form and return to MA in your registration packets, attn: Special Events, or email [jverona@marquetteacademy.net](mailto:jverona@marquetteacademy.net). We look forward to working with you!

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#### PARENT INFORMATION

Mother's Name \_\_\_\_\_ Email \_\_\_\_\_ Phone \_\_\_\_\_

Father's Name \_\_\_\_\_ Email \_\_\_\_\_ Phone \_\_\_\_\_

Child's name and grade level \_\_\_\_\_

.....

#### SPECIAL EVENTS THAT YOU WON'T WANT TO MISS

##### Alumni & Family Weekend

\_\_\_\_\_ Purchase a Raffle Ticket \_\_\_\_\_ Help Sell Raffle Tickets \_\_\_\_\_ Purchase a tailgate ticket at \$25

I am willing to volunteer and help with one of the following time slots:

\_\_\_\_\_ Setup 1-3pm

\_\_\_\_\_ Food Server 3:30-6:30pm

\_\_\_\_\_ Runner/Garbage Duty 4-7pm

\_\_\_\_\_ Cleanup 7-8pm

I am willing to donate the following item(s):

\_\_\_\_\_ Yes, I can donate 2 cases of Beer

\_\_\_\_\_ Yes, I can donate 4 cases of Water

\_\_\_\_\_ Yes, I can donate 2 cases of Soda

\_\_\_\_\_ Yes, I can donate paper products

### **Merry Everything Food Tasting and Christmas Bazaar**

\_\_\_\_\_ Help sell Raffle Tickets

\_\_\_\_\_ Buy Raffle Tickets

\_\_\_\_\_ Yes, I can donate Baked Goods

\_\_\_\_\_ Yes, I can donate 2 cases of Beer

\_\_\_\_\_ Yes, I can donate 4 cases of Water

\_\_\_\_\_ Yes, I can donate Wine

I am willing to volunteer and help with one of the following time slots:

\_\_\_\_\_ Setup 3-8pm (date to be determined)

\_\_\_\_\_ Work the Baked Goods Table 4-6pm, or 6-8pm

\_\_\_\_\_ Garbage Duty 4-7pm, or 7-10pm

\_\_\_\_\_ Food Servers 4:30-8pm

\_\_\_\_\_ Cleanup 8-10pm (need many)

### **May Merriment**

Be a part of the biggest fundraiser of the year. The money that we raise directly benefits our students and the school! It takes many volunteers and supporters to make this event possible. We hope you will be a part of it!

\_\_\_\_\_ Purchase a Big Cash Raffle Ticket for \$100

\_\_\_\_\_ Purchase a Tuition Raffle Ticket for \$100

\_\_\_\_\_ Help sell Raffle Tickets

### **Acquisitions**

\_\_\_\_\_ Yes, I have airline miles, hotel stays or a condo that can be sold at the Auction

\_\_\_\_\_ Yes, I have tickets to concerts or sporting events that can be sold at the Auction

\_\_\_\_\_ Yes, I have unique one of a kind opportunity that can be sold at the Auction

\_\_\_\_\_ Yes, I would like to organize a trip to be featured in the Live Auction

### **Table Captain**

\_\_\_\_\_ Yes, I can be a table Captain to fill a table of 8 guests

### **Auction Catalog**

\_\_\_\_\_ Description writer

\_\_\_\_\_ Proofreader

**Auction Invitations**

\_\_\_\_\_ Help with stuffing envelopes and mailing invitations

**Decorations**

\_\_\_\_\_ Help with decorations for MMM39

**Auction Setup**

Help set up the gym the last week of April:

\_\_\_\_\_ Thursday, April 28, 1-7pm, Set up gym, tables and décor

\_\_\_\_\_ Friday April 30, 9am – 5pm, Set up gym, tables and décor

**Donate/Sponsorship**

\_\_\_\_\_ Please contact me, I will donate and item service or gift for the Silent Auction

\_\_\_\_\_ Please contact me, I would like to become a sponsor for MMM39

\_\_\_\_\_ Please contact me, I would like to be an underwriter for MMM39

\_\_\_\_\_ Please contact me, I know a business that would sponsor and/or donate

**Auction Night Volunteers – Saturday, May 1, 2021**

\_\_\_\_\_ Supervise student food servers/waitresses 4:30 – 9:30pm

\_\_\_\_\_ Be a Silent Booth Worker – 4:45 -10pm

\_\_\_\_\_ Supervise the student presenters 7-10pm

\_\_\_\_\_ Supervise the student audio/video Team 7-10pm

\_\_\_\_\_ Supervise Dishwashers and Cleanup Crew 7-10:30pm

\_\_\_\_\_ Check In and Check Out Representative 4:30-10pm (need 4)

\_\_\_\_\_ Raffle Tables – 4:45-10pm (need 4-6)

\_\_\_\_\_ Take Pictures