

TUITION Kindergarten through 12th

In order to prepare for the upcoming school year we ask that **all fees** (excluding café and M. A. bus) be **paid at registration** (*balance due will be tuition, café & M. A. bus only*).

Any financial aid is deducted from Tuition only. All fees are to be paid. Fees are non-refundable.

Payment options:

1. Pay tuition, café & **all fees** in full at registration (before 1st day of school in Aug.). Receive a 2% discount.
2. Pay ½ of grand total at registration. Pay balance before the end of January of this school year.
3. Pay **all fees** at registration (**a *minimum registration payment of \$400 is requested of all; more if fees exceed that amount***). Make monthly payments toward tuition, bus & café balance. Automatic withdrawal from checking or savings account is the preferred method. (be sure to sign agreement & provide a voided check, *not a deposit slip.*)

Please contact us immediately if you experience financial difficulties & need to request changes to your payment plan.

The balance may be paid over 10, 11 months. Choose the 1st or 3rd Wednesday of each month or pay ½ your monthly payment on the 1st **AND** 3rd Wednesday of each month. Payments begin in August (10 pmts), July (11 pmts) and conclude, with balance paid in full, no later than the third Wednesday in May.

**Credit cards may be used in person or by phone. We incur an additional charge from the bank to process credit card charges which we pass onto you. Therefore, a fee of 3% will be added to all credit card payments (the 3% is not deducted from your balance).

** Checks may be made out to Marquette Academy. **Please put your student's name(s) on the 'Memo' line.**

** **If your checks or auto-withdrawals are returned due to insufficient funds or stopped payments you will incur a \$25 NSF fee that will be added to your next payment.**

- *Monthly payments (by cash or check) may begin in, July for 11 payments, August for 10 payments (automatic withdrawals will begin in August).*
- *Payments must be current in order for students/parents to receive or view midterm grades/report cards.*
- *Payments must be current for the first two quarters in order for students to take exams in December.*
- *Parents may be asked to keep students at home if payments do not remain current.*
- *All payments must be current in order for students to participate in extracurricular activities including sports, dances, fieldtrips, etc.*
- *All tuition & fees (including fundraising monies, sports fees, library fines, lunch debts, etc.) must be paid in full by the 3rd Wednesday of May or students will not be allowed to participate in the end of year activities; this includes but is not limited to picnics, prom, graduation and final exams, which will result in an incomplete transcript. Diplomas will also be held if balance is not paid in full.*
- *Students may not be allowed to return to school if they have a balance due from the prior year; Stagnant accounts may be sent to a collection agency.*

WITHDRAWAL FROM SCHOOL

- ✓ Registration fees are **non-refundable**, even if a student withdraws or does not attend the school.
- ✓ Incoming students will be charged the full amount for a quarter even if only attending a portion of the quarter.
- ✓ Outgoing students will be charged the full amount for a quarter if exiting after the first full week of the quarter. Tuition is based on the total base tuition divided by the four quarters of the school year. When a student leaves during the school year, all financial aid (grants, scholarships, etc.) is negated.